

REQUIREMENTS

INDIVIDUAL APPLICATION / CO-APPLICATION

- Clear copy of identity document
- 3 months payslip (less than 3 months old)
- 3 months bank statement (less than 3 months old)
- Proof of residence (utility bill, or bank statement, or recent lease/rental agreement, or municipal rates and taxes invoice, or telkom account– all less than 3 months old)
- Reference letter from current landlord
- **Deposit amount depends on credit score**

OR

COMPANY APPLICATION

- Founding Statement and Certificate of Incorporation (CK1)
- Proof of residence of Close Corporation (utility bill, or bank statement, or recent lease/rental agreement, or municipal rates and taxes invoice, or telkom account – all less than 3 months old)
- Clear copy of identity document of Director
- Proof of residence for Director
- Reference letter from current landlord
- **2 months deposit required upfront**

OR

SELF EMPLOYED

- Clear copy of identity document
- 3 months bank statement (less than 3 months old)
- Proof of residence (utility bill, or bank statement, or recent lease/rental agreement, or municipal rates and taxes invoice, or telkom account– all less than 3 months old)
- Reference letter from current landlord
- **2 months deposit required upfront**

Reeflords Property Development (Pty) Ltd - Company Registration: 2010/019803/07

VAT number: 412 025 7250

Office Address: 1st Floor, Block 7, Stratford Office Park, Cnr. Valley Road & Cedar Road, Broadacres

RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

Email application form to : tracy.ndlovu@reeflords.co.za

Address of the premises in respect of which application is made	("the Premises")
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DETAILS OF FIRST PERSON APPLYING TO RENT THE PREMISES ("First Applicant")

Full name	
Maiden name (if applicable)	
Identity / passport number	(copy to be attached)
Date of birth	
Nationality	
Marital status	
Home telephone	
Work telephone	
Cellular	
Email	
Physical address	
Postal address	
Next of kin	contact number
Are you the owner of the property where you currently stay?	<input type="checkbox"/> yes <input type="checkbox"/> no
If no, please provide us with the following information:	
Rental paid	R
How long have you rented there?	
Name of rental agent / landlord	
Contact number	

EMPLOYMENT DETAILS

Self-employed	<input type="checkbox"/> yes <input type="checkbox"/> no
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Occupation	
Current employer	
Employer's address	
Period of employment	
Gross monthly salary (before deductions and tax)	(certified copy of payslip attached)
Nett monthly salary	(certified copy of payslip attached)
Currently monthly expenses	

DETAILS OF THE SECOND PERSON APPLYING TO RENT THE PREMISES ("Second Applicant")

Full name	
Maiden name (if applicable)	
Identity / passport number	(copy to be attached)
Date of birth	
Nationality	
Marital status	
Home telephone	
Work telephone	
Cellular	
Email	
Physical address	
Postal address	
Next of kin	contact number
Are you the owner of the property where you currently stay?	
<input type="checkbox"/> yes <input type="checkbox"/> no	
If no, please provide us with the following information:	
Rental paid	R
How long have you rented there?	
Name of rental agent / landlord	

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Contact number	
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EMPLOYMENT DETAILS

Self-employed	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Occupation			
Current employer			
Employer's address			
Period of employment			
Gross monthly salary (before deductions and tax)			(certified copy of payslip attached)
Nett monthly salary			(certified copy of payslip attached)
Currently monthly expenses			

GENERAL DETAILS:

Who will be staying at the Premises for the whole period of the lease if an agreement ("**Lease Agreement**") is concluded with the landlord of the Premises ("**Landlord**")?

Number of adults				
Number of children				
Children's ages: 1 (One)	<input type="checkbox"/> 2 (Two)	<input type="checkbox"/> 3 (Three)	<input type="checkbox"/> 4 (Four)	
Have you (or both of you) ever had any judgements / defaults granted against you?	<input type="checkbox"/> yes	<input type="checkbox"/> no		
If yes, please provide details				
Are you (or both of you) presently under, or have ever undergone, debt review proceedings?	<input type="checkbox"/> yes	<input type="checkbox"/> no		
If yes, please provide details				

Do you agree to being approached by the Landlord and / or his / her / its authorised agent ("**Agent**") for the purpose of the direct marketing of products and / or services similar to those contemplated in this application form?

Main Applicant	<input type="checkbox"/> yes	<input type="checkbox"/> no	Second Applicant	<input type="checkbox"/> yes	<input type="checkbox"/> no
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I / we declare that the information we have given in this application form is true and correct to the best of my / our knowledge and that I / we have not failed to provide any information which, if the Landlord of the Premises had known such information, would not have allowed the application to be successful.

I / we undertakes to inform the Landlord or his / her / its Agent in writing of any changes to any information provided in this application form.

I / We agree and allow the Landlord or Agent at all times to:

1. contact, request and obtain information from any credit provider (or potential credit provider), bank or registered credit bureau that may be necessary to assess my / our behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness;
2. furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me / us to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my / our dealings with the Landlord.

NB : Reeflords Property Development is affiliated to TPN Credit Bureau, a registered credit bureau, all account payment profiles, patterns and behavior is recorded monthly with the credit bureau for the purposes as per the National Credit Act.

SIGNED AT (place)	ON THE	20	
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FULL NAME (First Applicant)

SIGNATURE

SIGNED AT (place)	ON	20	
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FULL NAME (Second Applicant)

SIGNATURE